



Republic of the Philippines
NORALA
WATER DISTRICT
NORALA, SOUTH COTABATO

PROCESSING OF COMPLAINTS, REQUESTS AND OTHER INQUIRIES

Schedule of Availability of Service

Monday to Friday including Holiday
24-hour service

Who may avail of the service?

Those who are encountering problems related to water system of the district.

What is the requirement?

A concerned citizen and willing to be clarified and be settled.

Duration:

20 minutes

How to avail of the service:

1. Visit the office or call our hotline No. (083)234-1313 or text our mobile no. 09292136141;
2. Tell your purpose;
3. Wait to be entertained by the in-charge;
4. In-charge will record the said reports/complaints in a service request or maintenance order;
5. In-charge will forward to the General Manager for immediate action;
6. Maintenance to perform the job.

-End of Transaction-

